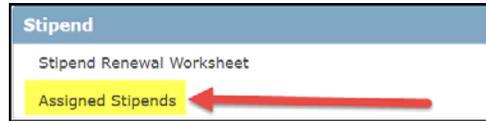


# Campus - Assigned Stipends Search in TEAMS

## TEAMS Entry Point - Assigned Stipends

This is for viewing stipends ONLY.



1. Select **Begin Date** and **End Date** (mandatory)  
If no other search filters are selected, all employee stipends for your campus will be included (Academic, Fine Arts, Athletic, etc.). Below you will see 274 Records for this campus, which includes all employee stipends.
2. Select other search filters to search for certain stipends by stipend name, employee name, etc.
3. Click **Search**
4. Right click in table to **Export displayed to Excel**.

The screenshot shows the 'Assigned Stipends' search interface. At the top, there are date pickers for 'Begin Date' (07-01-2018) and 'End Date' (02-14-2019), with a blue double-headed arrow labeled '1' between them. Below these are various filter dropdowns for 'Stipend Type', 'Stipend Name', 'Stipend Group', 'Organization', 'Employee ID', 'Stipend Owner', 'Allocation', 'Stipend Category', 'Employee Organization', and 'Amount'. A red box labeled '2' encompasses these filter sections. At the bottom left, there are 'Search' and 'Clear' buttons, with a purple arrow labeled '3' pointing to the 'Search' button. Below the filters is a table with columns: Employee Name, Employee ID, Stipend Name, Stipend Organization, Stipend Org ID, Employee Organization, Employee Org ID, Stipend Type, Owner, and Sub Ow. A yellow badge in the top right corner of the table area says '274 Records'. A right-click context menu is open over the table, with a blue box labeled '4' around the 'Export displayed to Excel' option.